

Administration and HR Coordinator

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Company: KLEEMANN

Location: Maltepe

Category: other-general

Title: Sales Engineer

Company: KLEEMANN Asansör

Location: Istanbul, Turkey

Join the growth journey at KLEEMANN Asansör, a distinguished player in lift manufacturing. We are expanding our team and seeking a versatile Sales Engineer - Sales and Operations Coordinator to seamlessly integrate back-office efficiency with client-focused sales support in the lift and construction industry.

Basic Qualifications:

Bachelor's degree in business, Engineering, or a related field will be preferred.

Proven success in a hybrid role involving sales engineering and operational coordination within the lift or construction industry.

Strong organizational skills with meticulous attention to detail.

Proficient in both written and spoken English and Turkish.

Excellent communication and interpersonal abilities.

Key Responsibilities:

Sales Engineering: Provide technical expertise to clients, offering solutions tailored to their lift and construction needs.

Sales Coordination Assist in managing the sales process, from order creation to

fulfillment, ensuring accuracy and efficiency.

Order Processing: Collaborate with various departments to streamline operations and meet customer expectations.

Client Relationship Management: Build and maintain strong relationships with clients, ensuring satisfaction and repeat business.

Data Management: Maintain accurate records of sales transactions and customer interactions for future reference.

Market Insight: Stay informed about industry trends and market conditions to identify new opportunities.

What we offer:

Excellent Working Environment: Join a dynamic team in a positive and inclusive workplace.

Continuous & Systematic Training: We invest in your professional growth through ongoing training and development programs.

Transportation to the company: We offer transportation to our facility.

Lunch : Provided by a catering company for all on-site employees

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