

Buyer – Plastic Commodity

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Company: AKWEL

Location: Bursa

Category: other-general

Main responsibilities and duties :

The Buyer is the first escalation level in case of blocking point with a Supplier.

For a dedicated region and Material Group, based on guidance given by his/her Director or recommendation by Commodity Lead Buyer (CLB), the Buyer is fully responsible for managing his/her suppliers base on assigned commodities from project phase up to end of life business, including spare parts management.

The Buyer is in charge to present, explain and collect standard Purchasing documents to the Suppliers and then has the responsibility they are well reported in the Supplier Panel file with accurate data.

The Buyer optimises purchases within his/her area of responsibility, meets the QCDP targets, follows the Suppliers' action plan and those within Purchasing standards framework in close coordination with the CLB.

The Buyer identifies alerts and puts in place actions to reduce the operational risks within his/her area of responsibility and applies escalation process when necessary.

The Buyer conducts/participates to annual and punctual negotiations with Suppliers.

He/she is supporting the Operations and the Product Lines through regular formal meetings that may conduct to action plan.

Depending on his/her level of maturity/seniority, the Buyer may manage more strategic

actions/missions.

In project phase, the Buyer:

Is responsible that all appropriate documents are gathered for managing the RFQ

Participates to the various reviews with the Project Team when necessary and promotes standards / catalogue parts usage

Ensures sourcing committee is complete and accurate, including CdC signed, offers synthesis, RASIC when applicable

Prepares the Supplier Selection Letter for new parts and carry-overs requesting both signature of CLB and himself.

Issues firm orders for early built parts (prototypes) matching with Project Manager input

Request the LPA creation when PSW is approved and all the documents available checked by the CLB

In mass production, the Buyer:

Identifies, reports, and tracks the implementation of productivity actions (product / process) for cost reduction, using technical days and benchmark, those in close coordination with other Departments,

For most critical topics, supports the Project, Supply Chain, Quality teams to improve supplier performance

Creates or leads purchasing activities on ECR (Engineering Change Request) piloted by Project Managers

Update the LPA when necessary

Follows-up of the charge back and insures that the credit notes are collected

Participates to the budget construction and communicates the volumes to the Suppliers concerned

Supports the logistic department for the inventory reduction including the EDI implementation with the Suppliers

The Buyer must work in full compliance with the AKWEL Quality System Management and all documents associated.

The Buyer agrees to act in accordance with the ethical rules of the Group.

Requirements :

Qualifications and Experience:

A Bachelor's degree reinforced by 1 / 3 years' experience minimum in Purchasing in the manufacturing sector.

Personnal and Professionnal abilities:

Listening, Enthusiasm, Team spirit, Perseverance, Networking, Decision making, Communication

Multi task abilities & capacity to prioritize

Purchasing process knowledge :

Supply base management

Management of RFQ processes & sourcing

Contracts management (negotiation, legal,...)

Project management

Abilities to organize and coordinate meetings

Results-oriented, with QCDP mindset

Knowledge in finance & cash management

English Fluent, other language used in the perimeter of activity is a plus

Good IT skills: Office, SAP

Able to travel in foreign countries

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