

# Turkey Jobs Expertini®

## Customer Service Coordinator

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Company: Hapag-Lloyd AG

Location: Izmir

Category: other-general

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## Customer Service Coordinator

Full Time

Izmir, Turkey

Hybrid

Without Professional Experience

3/25/24

Ready for a New Challenge? We're Hiring!

Our dedicated team around the world ensure a seamless service for all our customers, including worldwide door-to-door transportation solutions. Local expertise and commitment are our core values and enable us to support our customers, anytime anywhere.

To be part of our dynamic and passionate world, we are looking for Customer Service Coordinator who will be working in our Izmir office.

### Minimum Qualifications

Bachelor's degree

Written and spoken English is an asset

Good communication skills / typing speed

Team player with positive attitude

Good knowledge of MS Office products

Willing to work in a corporate company

Flexibility on working hours and days depending on the business needs

Team player

Disciplined

Able to focus on work

Detail oriented

## **Essential Functions**

Creating the Bill of Ladings as per the customer's instructions

Ensure the created Bill of ladings complies to all rules and regulations defined in the customer / country specifications

Updating revenues as per the Shipping instructions, country and regional requirements

Follow the standard operating procedure and ensure no deviations are induced in the process

Keep track of errors and work on the feedback provided by the team leaders and managers

Achieve the targets and exceed them consistently

Mit einer Flotte von 258 modernen Containerschiffen und einer Gesamttransportkapazität von 1,9 Millionen TEU ist Hapag-Lloyd eine der weltweit führenden Linienreedereien. Das Unternehmen ist mit rund 14.000 Mitarbeitenden an Standorten in 135 Ländern mit knapp 400 Büros präsent. Hapag-Lloyd verfügt über einen Containerbestand von 2,9 Millionen TEU

–inklusive einer der größten und modernsten Kühlcontainerflotten. Weltweit 115Liniendienste sorgen für schnelle und zuverlässige Verbindungen zwischen mehrals 600 Häfen auf allen Kontinenten. Hapag-Lloyd gehört in den FahrtgebietenTransatlantik, Mittlerer Osten, Lateinamerika sowie Intra-Amerika zu denführenden Anbietern.

### Contact person

Aycan Gurleyen

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