

Customs&Operations Executive

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Company: Brambles

Location: Istanbul

Category: other-general

Description

Position Purpose:

Responsible for all export/import operations of CHEP TR. Work closely with planning, logistics and SC teams for smooth management of CHEP container pool. Flawless document and stock management of assets with related teams and customs. Follow the performance of the custom broker.

Major Key Accountabilities:

Permission tracking - legislative liabilities

Regularly check temporarily imported containers handed over to CHEP through provided TPS list and ensure they are collected from OEM to CHEP SC

Follow temporary imported materials by OEMs via Evrim system and ensure they are exported back on time or necessary extensions are taken

Ensure all documents from OEMs are received on time and correctly related temporarily imported materials and shared with CHEP custom broker

Prepare weekly reports from system and align with related OEM with the details in the report and the data in OEMs hands and sharing with related departments

Monitoring permanent imported products checking stock level on weekly & monthly basis and contact with planning department to create relocations for domestic accounts.

Prepare invoices for permanent imports and direct carriers to create ATR documents.

Coordinate returned goods from FTZ accounts. Organize related documents to intimate refund process and coordinate carrier to collect goods.

Collection

Regularly check the collection of the temporarily imported containers with OEMs

Determine the schedule for collecting time of the containers from OEMs

Check the invoices from related parties and ensure that they are following related legislation and processed in the system correctly

Raise flag for any container shortage possibility and inform related teams.

Organize daily loadings for relocations and coordinate with carrier management.

Communicate with carriers about problematic and unsuitable vehicles.

Reallocation & Exportation tracking system

PO and vendor creations for the customs processes in the system

Ensure all documents/details related exports are shared with related OEM and the custom broker

Organize export customs operations and shipments in coordination with Service Center and Carriers

Onboarding & Training

Be responsible for implementation of new customers and their custom brokers into the CHEP customs process

Provide necessary training in case of customs agency changes in CHEP or in customers

Train internal team members in case of need

Qualifications :

Essential Qualifications

Education: Bachelor's degree

Knowledge of Customs procedures

Desirable Qualifications

Knowledge of CHEP processes

Supply Chain and Logistics Knowledge

Experience:

Customs process Management background

Managing Customs Flows and reports experience

Experience in matrix organisation

Multi-lingual environment knowledge

Project Experience

Skills and Knowledge :

Computer:M/soft Office tools, SAP, Customs systems

Personal : energetic; relationship builder, team player, excellent communicator & organiser; worked successfully in matrix structure, ability to simplify processes, numerical

Business competencies to include cost-benefit analysis, negotiation

Outstanding analytical, problem solving and organizational abilities.

Strong inter-personal skills

Leadership and team development skills

Strong collaboration, solution selling and relationship building capabilities,

Exceptional verbal, presentation, and written communication skills

Analytical mindset and good complex problem-solving skills.

Quantitative ability

Ability to work well with others

Good attention to detail

Report preparation and presentation

Languages

Essential

Turkish,English

Preferred Education

Bachelors - Supply Chain Management

Preferred Level of Work Experience

3 - 5 yearsHybrid Remote

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