

## Facility Manager

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Company: World Courier Tasimacilik ve Lojistik Hizmetleri Ticaret Limited Sirketi

Location: İstanbul

Category: other-general

Our team members are at the heart of everything we do. At Cencora, we are united in our responsibility to create healthier futures, and every person here is essential to us being able to deliver on that purpose. If you want to make a difference at the center of health, come join our innovative company and help us improve the lives of people and animals everywhere. Apply today!

### **What you will be doing**

Under general supervision of the Depot Manager or other supervisory/management level position within the facility, responsible for facility infrastructure and its equipment properly operation, validation/qualification, maintenance, and improvements in compliance with the company internal procedures, policies and regulatory requirements.

Manage maintenance program and supervise activities to assure equipment properly operation, avoiding and keeping appropriate records.

Perform periodically challenge tests to assure facility and equipment respond as expected in case of incident. ( Power Failure Test, Alarm Test, etc)

Periodically write, print or generate reports ( Temperature Report, Access Control Report, Facility inspection, Calibration report) to assure proper filled documentation.

Manage calibration schedule and review certificates and results to assure facility instruments are kept calibrated within acceptable deviation range.

Investigate equipment incidents looking for root causes to propose preventive action to avoid

the same incident to happen again.

Propose, plan, supervise implementation and record facilities and equipment changes, assuring change control and facility improvement.

Review facility and equipment drawings and documentation to assure it is accurate.

With QA and Engineering Support perform Temperature Mapping including protocol, temperature sensor placement, equipment configuration, reports and assessment.

With QA and Engineering Support write IQ/OQ/PQ/PR protocols and reports.

Train other associates on facilities and equipment process and operation.

Support the Depot Manager on Budget/Capex and related opex items estimation and follow-up.

Be available for on call duty in case of incident which the stored products are on risk.

Works with and identifies vendors to acquire the best price and service for the facility's needs.

Train staff and provider for authorized access to facility areas.

Report monthly the key performance indicators to Regional Facilities and Engineering

Consults with other departments on design and use of equipment, fire prevention and safety program.

Periodically inspect the facility to detect maintenance needs or potential accident and health hazards and recommends corrective or preventive measures where indicated.

Works closely with Regional Facilities and Engineering to assist in the development of a projects charter outlining project design and/or implementation requirements.

Generates timely and concise communication regarding projects status and pending issues.

Supports in the development of supplier specifications and RFP's, supports the contractual negotiations, and manages the execution of the plans outlined in the contracts.

Manages engagement with external consultants and other outsourced resources and vendors that perform work associated with the assigned projects scope.

## **What your background should look like**

Broad training in fields such as maintenance, warehousing, operations, business administration, accountancy, computer sciences or similar vocations generally obtained through completion of a four-year bachelor's degree program or equivalent combination of experience and education.

Normally requires three (3) years directly related and progressively responsible experience in the execution of preventive maintenance and operation programs, electric distribution, automation and control system.

Desirable Technical vocational training or Engineering degree.

Ability to communicate effectively in English both orally and in writing.

Strong organizational skills; attention to detail

Excellent problem-solving skills: ability to resolve issues effectively and efficiently

Strong interpersonal skills: ability to develop and maintain cooperative working relationships with others.

Ability to use good judgment to carry out detailed instructions.

Ability to work independently and to handle a variety of tasks simultaneously.

Knowledge of Microsoft Word, Excel, Outlook, and PowerPoint

Knowledge of AutoCAD

Commercial HVAC experience

Fire safety and alarm systems experience

Electrical installation experience

Building Management system knowledge

cGMP or Clean Room experience

## **What Cencora offers**

All team members globally are provided with basic life insurance, personal accident

insurance, business travel accident insurance, and EAP resources at no cost. Additional country-specific benefits such as healthcare, sick leave, death and disability, retirement, as well as perks and allowances may be provided. Details of programs vary by location.

### **Schedule**

Full time

### **Affiliated Companies**

Affiliated Companies: World Courier Tasimacilik ve Lojistik Hizmetleri Ticaret Limited Sirketi

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