

Turkey Jobs Expertini®

Guest relation Agent

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Company: Club Med

Location: İstanbul

Category: other-general

Guest relation Agent

Job location

Istanbul

Contract type

Seasonal position of 3 to 8 months

Job description

You are

Sociable, you know how to connect with our guests and build a trusting relationship.

Helpful and attentive, finding the right solution for all our guests.

Multilingual, you master at least two languages and are comfortable with international guests.

You will

Welcome and inform clients with a personalized service

Register arrivals and departures, manage the switchboard, keep information available for clients, cash invoices and control deferred operations

Be the key contact and organizer of events for clients of your nationality: meals, information conferences...

Have excellent knowledge of the village in collaboration with various departments (housekeeping, laundry, restaurant)

Develop the internal sales and ensure the invoicing of stays or meals coming from local sales

Guarantee the service quality, the respect of Club Med's hygiene and safety conditions, as well as the maintenance of Club Med property

In becoming a G.O Public Relation Coordinator / Front Desk Agent , you will benefit from the infrastructures and activities offered by Club Med. And if you get the urge, you can even step on stage to show your talent!

So what are you waiting for? Pack your bags!

All our positions are open to people with disabilities.

Mail a friend

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