

Health Senior Officer

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Company: Crystel

Location: Gaziantep

Category: other-general

Job Description and Requirements

Background/IRC Summary:

The Syria crisis is often described as the worst humanitarian catastrophe since the end of the Cold War. Today, 13.4 million people in Syria - more than half of the country's population - are in need of humanitarian assistance with needs increasingly being exacerbated by economic decline. Of these, 6.8 million are refugees and asylum-seekers who have fled the country. This is no short-term humanitarian episode. The devastating human consequences to huge numbers of people will endure for decades. The destruction of relationships, communities, livelihoods, homes and infrastructure will take years to repair.

IRC is offering a robust humanitarian response to the Syria crisis a rapidly expanding portfolio, supported by more than 1000+ staff in Syria Country Program. IRC is undertaking programs in Syria and the neighboring countries of Turkey, Iraq, Lebanon and Jordan in the fields of health, child protection, early childhood development, education, women's protection and empowerment, non-food items and food distribution, cash assistance, water and sanitation, protection and rule of law, and livelihood programming. Our work in these challenging settings gives rise to some of the most pressing issues facing contemporary humanitarian action, including questions of access, security, funding and coordination.

Job Overview/Summary:

The Senior Health Officer is responsible for the supervision of the IRC partner implementation in Northwest Syria. They will provide support to program daily activities, training, and follow-up processes with the IRC implementing partners. They be responsible for overseeing all aspects of supervision, monitoring and capacity building for partner led activities in Idleb and Aleppo Governorates. This post will report directly to the Senior Health Manager.

Responsibilities:

Technical Program Management:

Support the overall coordination, monitoring and reporting of partners and health facilities activities.

Communicate with partners and program team members to provide support and detailed information for the program about facility updates daily. Regular use of the relevant communication methods (phone, email, file sharing and paper-based exchanges).

Collect, update, lead facilities information and present them to the program.

Liaise with key staff to ensure effective planning and implementation of the program's activity. Identify, strengthen and promote partnerships, dialogue and exchanges.

Provide the needed support to the IRC health programming and provide oversight, including design health implementation strategies and approaches in health program implementation in collaboration with the Senior Health Manager; adapt strategies in response to changing contexts, emergency response efforts, and project or funding needs.

Supervise IRC's partner-led program implementation ensuring sub-award results are completed and necessary support is given to enable health activities; building stronger relationships with partner organizations to facilitate strong collaboration and provide capacity building.

Supervise the implementation of the program implementation and ensure that

stated objectives are met, that projects are appropriately monitored, and that reports are written and submitted in a timely manner in collaboration with the program team.

Work in close collaboration with field management teams and other sector departments to ensure proper coordination and implementation of integrated approaches; attend regular site-specific field coordination meetings; provide regular reports to Field Coordinators/Managers as it relates to health activities and needed operational support.

Train partner staff on the correct and accurate submission of health facility reports and follow up with them on security and safety issues that affect programming.

Coordinate with Health Technical Advisors on the health guidance and improvement for the health activities.

General Project & Grant Management:

Develop and follow detailed work, procurement, and spending plans in relation to project timelines and results; handle course correction plans as informed by progress.

Ensure proper and timely implementation of current projects and grants; track and monitor progress and performance against indicators.

Handle the budgets for the implementation of the programming in multiple sites and across various grants following spending plans.

Write and submit quality monthly/quarterly reports with inputs from the field-based health teams and partners.

Work closely with the Partnership Unit on the management of sub-awards to implementing health partners.

Supervise operational partner activities inside Syria and review partners' progress, narrative, and financial report.

Engage and follow up with Supply Chain, Field Management, and Finance team to

ensure effective planning and implementation for smooth program implementation.

On a daily/weekly/monthly basis, provide the Senior Health Manager with tracking/monitoring information, partnership communication summaries and records requiring attention. Provide Senior Health Manager with donor, partner, and program summaries.

Maintain and ensure that program information is accurate and up to date and properly archived.

Program Quality Assurance :

Supervise quality of care provided in health clinics while developing and implementing quality assurance and routine monitoring activities.

Based on analysis of information received from partner activities through the Health Information System team; identify clinic trends and develop mitigation measures to address programmatic gaps and improve overall quality of care.

Qualifications

Minimum of 3 years of professional experience in health program management, including health in emergencies—INGO experience preferred.

Understanding of the Syrian context and health care systems in NWS.

University Degree - Medical background is preferred.

Demonstrated Skills and Competencies:

A commitment to IRC's mission, vision, values and IRC Way – Professional Code of Conduct.

Credible written, presentation and verbal communication skills; ability to convey

information effectively and solid experience providing training and staff development

Validated sense of professional discretion, integrity, and ability to handle complex situations diplomatically and to effective resolution.

Excellent management and interpersonal skills and a solid ability to promote harmonious/cohesive teamwork, in a cross-cultural context.

Validated ability to plan long-term, organize priorities and work under administrative and programmatic pressures with detail orientation and professional patience.

Highly collaborative and resourceful; ability to establish positive working relationships with senior level management and all other partners to maximize cooperation and productivity.

Curiosity, a desire to continually learn and develop and a sense of humor is a must.

Analytical ability in creating effective solutions to complex matters while adhering to labor laws and internal policies.

Language/Travel:

Fluency in both Arabic and English is required.

Travel: Up to 15% to field sites in NWS as well as attending regional and global workshops and meetings.

Key Working Relationships:

Position Reports to: Health Senior Manager

Position directly supervises: NA

Key Internal Contacts: Country Program: Senior Health Manager, Health Coordinator, Community Health Manager, Mental Health Manager, Pharma Specialist, Field Management, and Humanitarian Access and Security Manager in Syria.

Key External Contacts: IRC's partner organizations, health clinics, and other NGOs

Applications will be received until Thursday May 11th.

Professional Standards: IRC staff must adhere to the values and principles outlined in IRC Way – Global Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, IRC operates and carries out policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti-Workplace Harassment, Respect at Work Fiscal Integrity, and Anti-Retaliation.

Returning National Candidates: We strongly encourage national or returning national candidates to apply for this position. If you are a citizen of the Country in which this position is based and are currently located outside of your home country and possess over two years of international work experience, the Middle East Region has introduced an attractive remuneration package. The package includes competitive compensation, return flight to post, shipping allowance, temporary housing and a relocation allowance. Certain restrictions may apply. IRC strives to attract, motivate and retain qualified national staff in our programs.

Accountability to Clients: IRC staff must adhere to the commitment of contributing to the sustainability and development of its (CR) Client Responsiveness Mechanisms, preserving the culture of prioritizing the needs of our clients and affected communities by systematically listening to their perspectives and using their feedback to make programmatic decisions and give them greater influence over program design and delivery.

Gender Equality: IRC is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender-sensitive security protocols and other supportive benefits and allowances.

Diversity and Inclusion: at IRC MENA, we are passionate about creating an inclusive workplace that promotes and values diversity. Organizations that are diverse in age, gender identity, race, sexual orientation, physical or mental ability, ethnicity, nationality, and perspective are validated to be better organizations. More importantly, creating a safe workspace environment where everyone, from any background, can do their best is the right thing to do. So, bring your whole self to work.

IRC is committed to creating a diverse, inclusive, respectful and safe work environment where all persons are treated fairly, with dignity and respect. In keeping

with our core values of Integrity, Service, Accountability and Equality, IRC strives to maintain a work environment built on mutual respect in which all individuals treat each other professionally, and free of bias, prejudice, and harassment. IRC expressly prohibits and will not tolerate discrimination, harassment, retaliation, or bullying of IRC Persons in any work setting. All IRC staff, wherever they are located, are accountable for creating an environment free of discrimination, harassment, bullying, and retaliation.

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