

Import Export Responsible

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Company: Bosch

Location: İstanbul

Category: other-general

Job Description

Creating work orders and following daily customs operations.

Tracking and controlling completed customs process.

Following legal correspondence

Managing of legal approval process for special products. (TSE, battery, etc.)

Following up temporary imports and exports

Tracking & reporting of bonded warehouse and transit shipments

Control of all service invoices related to imports & export operations

Monitoring and Propagation of Changes in Legislation and Central Directives and updating import and export procedures and work instructions

Support of preparation and procure of movement certificate

Responsibility of physical archive

Following KPIs and reporting

Preparation, following up, closing of export incentive

Following, controlling and performing AEO processes and preparing yearly activity and audit report in scope of AEO

Process improvement, saving and digitalization activities

Apply for required customs legal permits and follow up

Collaboration with related departments (Accounting, Logistics, etc.)

Risk management of FT process

Qualifications

Graduate from Industrial Engineering, Business Administration, Economy, Logistics or Foreign Trade related studies are a preference

Being an interface and engage with challenging internal customers in a constructive manner and on legal requirements basis

Analytical thinking with data analysis capability

Working ability at SAP and Ms. Office also automation tools

Good English knowledge, written and verbal

Hard working, able to work under pressure

Good communication skills

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