# Turkey Jobs Expertini®

### **Income Auditor**

# **Apply Now**

Company: Accor

Location: Şişli

Category: other-general

## Company Description

Rising over the slopes of the Bosphorus, surveying centuries of history, yet silhouetted against the modern skyline of Istanbul, the Fairmont heritage of distinction and style comes to Istanbul, fusing with the city's storied history and traditions to bring guests an exceptional experience in the heart of one of the world's most talked about destinations.

Fairmont Quasar Istanbul is at once in touch with this fabulous city's past and part of its dynamic future, rising up from the heart of Istanbul's main business district. Offering sophisticated travelers 209 guest rooms with additional 64 Fairmont Residences along with a diverse selection of restaurants and bars serving everything from elegantly crafted cocktails to exquisitely authentic Turkish cuisine. With 2,000 square meters of meeting and event space, Fairmont Quasar Istanbul is ideal for meeting and special events while the luxurious Willow Stream Spa and state-of-the-art gym are the perfect places to relax and revitalize.

# Job Description

Establish and maintain seamless co-ordination & co-operation with all departments of the hotel to ensure maximum cooperation, productivity, and guest service.

Respond to queries, by resolving issues in a timely and efficient manner to ensure customer satisfaction.

Ensure that all personnel are kept well informed of department's objectives and policies.

Identify optimal, cost effective use of the resources and educate the team on the same.

Ensure to secure used and unused revenue related documents such as Guest checks, Guest Folios, Official receipts, Captain Orders, Paid-out Vouchers, Rebates/Allowance Vouchers, miscellaneous Debit/Credit Vouchers.

Check Revenue documents and verify against Revenue sheets.

Check that rebates, allowances and adjustments against revenue are properly authorized and legitimate.

Reconcile computer generated Guest Ledger Balance against the General Ledger Balance.

Prepare other reports, schedules and analysis that may be required from time to time.

Perform other duties that may be assigned from time to time.

Responsible for all Income Audits and for preparing reports for the same.

Responsible for consolidating income reports for all areas of operations.

Verify soft count deposits.

Audit and account for all control documents and prepare exception reports for all errors.

#### Qualifications

Bachelor's Degree in Accounting / Finance

Additional certificate as a Certified Public Accountant (CPA) will be an advantage

Minimum 5 years of experience in a finance or accounting position or 2 years of experience in a similar capacity

High degree of professionalism with strong understanding of business acumen

Excellent reading, writing and oral proficiency in English language

Proficient in MS Excel, Word, PowerPoint, and relevant financial and accounting reporting systems

Fully conversant in and financial regulation standards

Turkish citizen

#### Additional Information

Your team and working environment:

We support you to grow and learn every day, making sure that work brings purpose to your life, so that during your journey with us, you can continue to explore Accor's limitless possibilities.

Note: Customization may be included for any specific local or legislative requirements, such as work permits

Our commitment to Diversity & Inclusion:

We are an inclusive company and our ambition is to attract, recruit and promote diverse talent.

## **Apply Now**

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