

Turkey Jobs Expertini®

Invoice Control Executive

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Company: MTS Globe Turkey

Location: Antalya

Category: other-general

MTS Globe Turkey

MTS Globe is the biggest independently owned incoming company in Europe. Our network includes 65 destination offices in 19 countries in and around the Mediterranean Sea, the Atlantic Ocean, Northern Africa, the Black Sea, the Arabian Gulf and Mexico's Caribbean Coast. Since its foundation in 1967, MTS Globe has built up a strong market presence in 27 source markets in Europe and North America. It serves over 5,3 million customers with 27 million overnights per year in over 10.000 hotels. 250 clients have chosen MTS Globe as their preferred destination partner. They enjoy a superior degree of satisfaction because of reliable and high service levels, as well as customized solutions, advanced technological integrations, individual attention to each customer, best quality-price ratios due to large purchasing volumes and synergies based on a strong international network. 900 employees from 25 nationalities, a strong team of local shareholder partners, combined with central experts for operational, commercial and technological support to ensure a superior value for all MTS Globe clients. The MTS Globe vision is to continue expanding the network and create new business models in a continuously changing distribution environment. An expansion based on satisfied clients, true partnerships with customers as well as hotel suppliers, and visionary IT solutions.

Job description

We are looking for an **Invoice Control Executive** to join our accounting team in Türkiye. This role will report to the Hotel Payments Manager and will support the process of Invoicing, Early Booking & Payments to suppliers. The ideal candidate should have experience in the travel industry and accounting has business ethic and discipline, and be

a good team player for our Türkiye office in Antalya.

Main Responsibilities

Checking and accounting accommodation invoices.

Price analysis and control.

Early booking and current account reconciliation.

Payment Plan monthly.

Requirements

Experience in accounting and invoice control in the Tourism sector.

Experience in contract reading and analyzing.

Good command of written and verbal English.

Strong communication skills.

Ability of business follow-up and finalization.

Open-minded to changes and new approaches, and open to self-improvement.

Calculating, analytical thinker, and detail-oriented.

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