

# Turkey Jobs Expertini®

## Logistics & Sales Support Specialist

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Company: Michael Page

Location: Istanbul

Category: other-general

Tarihinde güncellendi 11/01/2024

Multinational and global work environment

Dynamic work environment

### Müşterimiz Hakkında

Our client is a global chemical manufacturer and distributor of disinfectant products, personal care ingredients, biocides and other speciality chemicals.

### İş Tanımı

- Entering orders that came from customers into the ERP system by checking prices and stock status,
- Organising the shipping schedule and preparing the shipping documents correctly,
- Customer management
- Ensuring communication with transportation and warehouse employees,
- Stock tracking and stock planning skills,
- Able to manage customs procedures, familiar with import & export documents and transportation types.

### Aradığımız Profil

- Bachelor's Degree (preferably a graduate of Logistics, Foreign Trade, Business Administration, Economics etc.),
- Good command of English,
- Confident use of MS Office programs,

- ERP systems experience is a plus,
- Developed planning and organisational skills,
- Communicative and proactive personality.

### **Teklif Edilenler**

Multinational and global work environment with a dynamic work-flow.

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