

Maintenance Project Supervisor

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Company: PepsiCo

Location: Tekirdağ

Category: other-general

Responsibilities

Managing and developing the utilities maintenanceteam,

To manage Predictive, Planned, Preventive, Corrective and Reactive maintenance activities,

Managing utility operations with the Maintenance specialist and organizing maintenance activities.

Planning the annual maintenance program with the relevant department managers, maintenance specialist and implementing the plans,

To manage control and maintenance activities by actively participating in planned periodic controls and planned maintenance,

In necessary cases; managing the process by communicating with OEM companies for spare parts supply and maintenance activities

Recording maintenance activities,

To produce and implement preventive solutions by analyzing the causes of failure and risk in depth in order to keep the breakdown rate at the target,

Able to use root cause analysis methods such as 5 why, fishbone in failure and loss of productivity issues,

To determine the equipment and building needs that will enable the factory and the

mechanical maintenance process to work more effectively and to share them with the Technical Systems Manager,

Organizing, managing and supervising the subcontractors,

To follow the budgets of the department, to plan and manage business plans accordingly and to ensure efficient use of resources,

Leading new Capex projects, to execute according to technical specifications and PepsiCo requirements,

Participating in Lean agenda, Standard work projects, Productivity projects and improvement projects in the Plant and taking an active role in related issues.

Support and taking an active role in the QCDDM, Lean agenda,

To ensure the most efficient management of energy and water resources,

To follow up energy consumption data and support reporting. Taking action with the technical systems manager and electrical maintenance supervisor when necessary,

Managing quality, productivity, improvement and recon projects,

To determine the critical spare parts stock quantities, stocked and non-stocked spare parts, consumable and service needs that will ensure the continuous operation of the facilities and to take the necessary actions to supply them.

To manage the MyBuy process in coordination with the purchasing department, to ensure the creation of technical specifications and purchase orders, to approve incoming purchased materials.

To ensure that employees work in accordance with PepsiCo culture, to follow employees attendance / leave / rest / overtime, etc., performs 1:1 and team meetings and interviews, listen to their requests and suggestions, informs the HR and Plant Manager when necessary,

To organize the duty distribution of the staff depending on the work schedule,

To follow up the performance of the utilities maintenance process and technicians, to report

them, to provide feedback and to take necessary actions for their continuous improvement.

To follow the training programs required to increase the competence of mechanical maintenance technicians and to ensure their participation.

Gives proposal in order to increase the skills, effectiveness, motivations of the direct and indirect reports, plays active role in related social activities and organizations,

Working in coordination with Human Resources regarding the orientation of new personnel.

To participate in the studies of quality, health and safety, environmental management and food safety systems, to carry out the studies, to take the necessary technical actions and to ensure that they are implemented in the departments they are responsible for,

Ensuring that the departments and employees under its responsibility are in compliance with Global, legal and internal evaluation programs such as GEHSMS, ISO 14001, ISO 9001, FSSC, AIB,PEMM

To manage the necessary Fire Safety, Work Safety and Work Permits actions and ensure that the rules are followed. To perform fire safety and work safety actions,

Controls the fixed assets operations for the new machines and equipment to be purchased,

Assisting inventory officers in fixed asset and spare parts counts,

To accompany FM Global audits and to ensure that actions are closed within the specified time.

To follow the PEMM agenda and to take responsibility to ensure that necessary actions are taken.

Follows the environmental management system and Environment legislations in terms of resource utilizations and waste management,

Communicates with the environment responsible in terms of unsuitable conditions for the environment,

Ensuring that the quality system records are kept updated,

To prepare and / or support the presentations of the Technical Systems department,

Communicates with the government agencies and improves existing relations,

Perform the duties assigned by the Technical Systems manager which included in the role, responsibilities and competences,

Follows the code of conduct.

Qualifications

Electrical & Electronics Engineering Background

Experience on Industrial Maintenance

Experience on Energy & Water Management, preferably ISO 50001 certified

Well spoken & written English language

MS-Office Applications

AutoCad Application,

Strong communication skills, teamworking and consumer centric,

Decision-making skills,

Ownership and result oriented

Stress management skills

Being open to innovative ideas, changes and voice opinions fearlessly.

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