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Overland Import Operation Executive

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Company: BDP International

Location: Sariyer

Category: other-general

Job Description

About PSA BDP :

We are a team that celebrates our unique diversity and close-knit community atmosphere. Our core values begin at the very top and span the broad reach of our global community. We offer dynamic careers for those individuals looking to be a part of something bigger and provide unequivocal opportunities for growth within the organization.

PSA BDP serves over 5, customers, including some of the world's leading multinational companies within the chemical, retail & consumer, life sciences & pharmaceuticals, and electric vehicle & industrial verticals.

The main responsibilities of the position is to:

To have the ability to manage the operation of the entire operational process from the exit to the delivery of the Import shipments.Organizing all transportation activities with related shipments

Taking reservations, entering the system, issuing invoices

Contacting domestic / foreign customs and agencies and making loading / unloading organizations

Loading vehicles at maximum efficiency / occupancy

Keeping in touch with suppliers and tracking the load

Making weekly reports and invoicing

Sub-supply management and portfolio development

Keeping in touch with customers and keeping them informed

Selling to customers when needed

Preparing, presenting and filing periodic reports to management

Fulfillment of daily operational tasks assigned by the department manager

Exemption Type Exempt (Salaried) Job Requirements

Graduated from the relevant departments of universities (International Logistics, Foreign Trade, etc.)

At least 5 years operation experience of Overland Freight in a Freight Forwarding/Logistics company

Residing in the regions of Istanbul, Izmir, Ankara, Adana, and Mersin.

Excellent knowledge of the English- speaking and writing

Good knowledge of MS Office tools

Excellent relationship with suppliers.

Having analytical approach, being business & customer oriented

Excellent communication, organisational and interpersonal skills

No military obligation for male candidates

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