

Residences General Maint Eng

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Company: The Ritz-Carlton

Location: Istanbul

Category: other-general

POSITION SUMMARY

Schedule maintenance of the systems to maintain the integrity of the facility boiler systems, pumps, ventilation systems, plumbing, water and sewage systems, the Energy Management System (EMS) and other building components. Facilitate the use of appropriate service manuals, technical manuals and blueprints during preventive maintenance, repair or replacement of systems or components. Adhere to sound engineering practices, building codes, and follow safety precautions. Perform miscellaneous minor repairs such as changing light bulbs in the common areas and amenity spaces, patching holes in walls, and painting, changing air conditioning filters, washing the common area carpets. Perform preventative maintenance on tools and equipment, including cleaning and lubrication. Maintain daily logs of operation, maintenance, and safety activities. Communicate with Director of Residences/Residences Manager when necessary to resolve maintenance issues. Follow all company and safety and security policies and procedures; report maintenance problems, safety hazards, accidents, or injuries; and complete safety training and certifications. Ensure uniform and personal appearance is clean and professional, maintain confidentiality of proprietary information, and protect company assets. Welcome and acknowledge all guests according to company standards, anticipate and address guests' service needs, and assist individuals with disabilities. Speak with others using clear and professional language. Develop and maintain positive working relationships with others and listen and respond appropriately to the concerns of other employees. Adhere to quality expectations and standards. Reach overhead and below the knees, including bending,

twisting, pulling, and stooping. Visually inspect tools, equipment, or machines. Move, lift, carry, push, pull, and place objects weighing less than or equal to pounds without assistance. Assist with moving, lifting, carrying, and placing of objects weighing in excess of pounds. Move up and down stairs, service ramps, and/or ladder. Grasp, turn, and manipulate objects of varying size and weight. Perform other reasonable job duties as requested.

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