

# Turkey Jobs Expertini®

## Rewards & Employee Services Associate

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Company: JTI

Location: Izmir

Category: other-general

We're JTI, Japan Tobacco International and **we believe in freedom**. We think that the possibilities are limitless when you're free to choose. In fact, we've spent the last 20 years innovating, creating new and better products for our **consumers to choose from**. It's how we've grown to be present in 130 countries.

But our business isn't just business. Our business is our people. Their talent. Their potential. We believe **when they're free** to be themselves, grow, travel and develop, **amazing things can happen for our business**.

That's why our employees, from around the world, choose to be a part of JTI **It is why 83% of employees feel happy working at JTI**. And why we've been awarded **Global Top Employer status, nine years running**.

So when you're ready to choose a career you'll love, in a company you'll love, feel free to #JoinTheIdea.

Learn more:

### REWARDS & EMPLOYEE SERVICES ASSOCIATE

#### Position Purpose:

You will be responsible for providing front-line support to business units in all Rewards & Employee services-related aspects, mainly focusing on Payroll, employee life cycle processes, and legislations.

You also will be responsible for supporting the Rewards & Organizational Design Team in the preparation of budget data, employee data, records & reports within the range of scope.

This position will be based in **İzmir, Torbali**, and will be reporting to the **Rewards & Organizational Design Manager**.

**What will you do – responsibilities:**

**Employee Services**

**Reporting & Recording**

**Payroll**

**Onboarding & Off Boarding**

**P&C Initiatives**

**Work closely with the Rewards Team on various P&C projects**

**Who are we looking for – requirements:**

Minimum 2 years of experience in HR

Advanced level of English knowledge

Excellent knowledge on MS Office; especially in Excel and Power BI

Ability to solve problems, understand internal customer needs & expectations, and offer possible solutions & tools with various levels across different functions and locations

Good knowledge of employee-related legislation

**Recruitment Process:**

Thank you very much for your interest in the role. You are welcome to apply.

Feedback will be provided to all interested candidates throughout the recruitment process.

Talent Advisor based in JTI Global Business Service in Poland may call you with the phone code +48.

**Apply Now**

## Cross References and Citations:

1. Rewards & Employee Services Associate [CarejobsJobs Izmir Carejobs](#)
2. Rewards & Employee Services Associate [Expertinireview Jobs Izmir Expertinireview](#)
3. Rewards & Employee Services Associate [Orthopedicjobs Jobs Izmir Orthopedicjobs](#)
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