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Senior Accountant

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Company: IDP Education Limited

Location: Istanbul

Category: other-general

About IDP

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Our team is comprised of over 7,000 people of various nationalities, ages and cultural backgrounds. Proudly customer-first, our expert people are powered by global technology. Together, we offer unmatched services, helping local dreams become realities, all over the world.

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Role purpose

The position is required for the working on all Finance and Accounts related jobs in the function at local country level.

Key accountabilities

Key Responsibilities:

Financial Management

GL reconciliation

Local Accounting Requirements

Detailed Description

Financial Management

Perform a variety of regular and recurring accounting function requiring professional competency

Generate, review, analyse and communicate financial data that reflects actual financial performance against approved budgets

Assist in quarterly and yearly filings

Use judgment and professional skills in determining appropriate procedures for preparation of accounting records, research of transactions and reporting

Use judgment and strong professional skills to determine the appropriate procedures for preparation of accounting records, research of transactions and reporting

GL Reconciliation

Compile and prepare entries to General Ledger accounts

Local Accounting Requirements

Prepare tax schedules and apply basic knowledge of tax rules to assist in preparation of tax reports and returns

Concurrently perform multiple assignments

Document accounting transactions, using procedures defined by internal & external stakeholders

Review contracts, orders and vouchers for accuracy based on established policies and procedures

Apply the financial policies and procedures of the company. Bring inconsistencies and problems to the attention of management

Contribute to the annual operating budgeting process

Communicate with other company personnel and contacts outside the company with limited supervision

Collect data and perform research on the details of transactions

Perform special projects as assigned

Required experience

Educated to Accounting degree or equivalent AUC or "English Section"

Native Turkish and Fluent in English

Oracle, Financial application Experience is a must.

Experience in accounting practices and principles

Usually a minimum of 5 years' experience in the management of financial systems and budgets, financial reporting, financial data analysis, auditing and taxation.

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